



## NEW ACCOUNTS

Show/Project Name \_\_\_\_\_

Feature \_\_\_ TV \_\_\_ Web \_\_\_ Commercial \_\_\_ Student/Short \_\_\_ Print \_\_\_ Stage \_\_\_

Rental Contact Name: \_\_\_\_\_

Title (i.e. Prop Master, Set Decorator): \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Production Billing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Production Office Phone #: \_\_\_\_\_

FedEx / UPS Account # (if applicable): \_\_\_\_\_

Billing Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Pick Up Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

A rental week is based on a 7 day period. For example; if you pick up your order on a Thursday, it is due back on the following Wednesday. (The pickup date is day one of your rental period.) Please call if you need a grace day.

Items to be rented/purchased: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Payment Method: CASH \_\_\_ CREDIT CARD \_\_\_ (w/Credit Card Auth. Form) PO\* \_\_\_ (\*Credit Reference Sheet required to start a PO account)

Only accounts on PO status can pay by check. Sorry, personal checks are no longer accepted.

Certificate of Insurance \_\_\_ or Credit Card Deposit \_\_\_

A Certificate of Insurance is required for Rentals over \$250.

**SECURITY DEPOSIT / DEDUCTIBLE:** For all productions paying by cash or credit, a Security Deposit of either A) the replacement value of any rented items or B) the value of the applicable Insurance Deductible -- whichever is less -- will be charged to the Credit Card on File. The Security Deposit will be refunded upon the return of items in good working order. If any L&D occurs, the charges will be discussed and may be taken out of this deposit after items have been returned and accessed.

**TRANSPORTATION:** For your safety, all rentals with significant size/weight requires a truck with a powered lift gate. A-1 Medical does not provide pickup or delivery. You are encouraged to call ahead to see what size truck you need for your order. Also, be sure to bring furniture pads & ratchet straps to protect the equipment.